

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES**

**MONDAY, SEPTEMBER 18, 2017**

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### **I. CALL TO ORDER**

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:30 P.M. with Wilbur Wolf, ex-officio Committee Chairperson presiding. Six (6) directors present: Wilbur Wolf, Jr., ex-officio Committee Member; William Swanson, Committee Member; William Piper, Committee Member; Richard Roush, Committee Member; Todd Deihl, and Bob Kanc.

Absent – Robert Barrick, David Gutshall, Kingsley Blasco,

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr., Assistant Superintendent; Richard Kerr, Business Manager; Rick Gilliam, Director of Buildings, Grounds, & Transportation; and Carol Frace, Board Minutes.

### **II. DISCUSSION ITEMS**

#### **A. Newville Renovation**

Mr. Rick Kerr, Business Manager led the Board of School Directors in a discussion on the Newville project.

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**a. HVAC**

- Propane Rooftop Units – new expansion
- Combination – Ground Force heat pump
- Bore field

General Questions:

1. Mr. Wolf inquired about the bore field concern for just the new addition.
2. Mr. Piper asked if the additional well field cannot accommodate the new renovation project.
3. Mr. Wolf questioned why the one loop failed and the other loop is leaking.
4. Mr. Roush inquired what is wrong with the well field. Is it just not producing water?
5. Dr. Fry informed the Board of School Directors that there was approximately 70 wells there. There are 15 wells involved in this loop.
6. Mr. Piper questioned we have around 30 wells field that are not working out of 70 well fields.
7. Mr. Wolf inquired if we can find this leak will it supply the new renovation or do we still need to add additional units.
8. Mr. Piper questioned if in the future can these units be converted to natural gas.

**B. Penn DOT**

Mr. Rick Kerr, Business Manager led a discussion with the Board of School Directors concerning the Penn Dot grant.

- Lights - all buildings
- Signage - all buildings
- HS – speed bumps
- HS – raised intersection
- MS - sidewalk

**b. Separate Bids**

**c. Consolidated Bids**

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### **General Questions:**

1. Mr. Kanc inquired the down side for doing one project as opposed to separate projects.
2. Mr. Piper asked who would write the bid specs. Will it be two separate contracts?
3. Dr. Fry reminded the Board of School Directors that we have already paid the amount for the school district side. The rest of the project should be the grant money.
4. Mr. Piper questioned where all the approvals are for this project.
5. Mr. Kanc inquired how much the grant was originally for.
6. Mr. Kerr informed the Board the grant was for \$750,000.

### **C. PDE – Plan Con D & E**

Mr. Rick Kerr, Business Manager provided information to the Board of School Directors on the Plan Con D & E.

### **D. Schedule for the Newville Project**

Mr. Rick Kerr, Business Manager updated the Board of School Directors on the schedule for the Newville project.

### **General Questions:**

1. Mr. Roush inquired about the project at Mt. Rock.
2. Dr. Fry led the Board in a discussion on the Mt. Rock project and timeline issues that will contribute to the project.
3. Dr. Fry informed the Board of School Directors that we are doing what is right. Why are you raising taxes when you have a fund balance? We need to build the base so the debt services can clearly be met from year to year.
4. Mr. Kanc inquired if it is at 1.79 million what should the general fund balance be that we are transferring this to the capital project reserve.

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5. Mr. Kerr informed the Board of School Directors of the amount we already have in the general fund so I would not leave any in the general fund. We always have the 8 percent restrictions on items in the general fund. We have to meet the state guidelines. The state only cares about the unrestricted free money.
6. Dr. Fry reminded the Board of School Directors that we are adding 1.7 million to the capital reserve fund. We are not comfortable putting any of this money into the general fund because it would put us over 8 percent. We have 5 million in capital reserve. This would put us at roughly 6.7 million in capital reserve. This will cover some of the projects. We have a \$900,000 roof project with the infrared and white knight, and we are queuing up construction projects. This money can go towards some of these projects.
7. Mr. Piper asked the status of the middle school roof.

**III. ADJOURNMENT**

The meeting was adjourned at 7:02 P.M.

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Wilbur Wolf, Board President